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**WILLITS CITY COUNCIL  
MINUTES - BUDGET WORKSHOP  
THURSDAY, MAY 14, 2019**

Mayor Gonzalez called a special meeting of the City Council to order at 1:03 p.m., in Council Chambers.

**Roll Call:** Councilmembers Greta Kanne, Saprina Rodrigues, Madge Strong, Larry Stranske, and Mayor Gerardo (Gerry) Gonzalez were present.

Also present were staff members: Stephanie Garrabrant-Sierra City Manager; Scott Warnock, Police Chief; Yujun Du, Finance Manager; Chris Morgan, Building Officials; Dusty Duley, Community Development Director; Karen Stevenson, Human Resources Analyst; Scott Herman, Utilities Superintendent; Bill Wilson, Public Works Superintendent; Susanne Loutsis, Assistant Engineer; Andrea Trincado, Engineering Project Manager; and Cathy Moorhead, Deputy City Manager/City Clerk.

**2. BUDGET WORKSHOP FOR DISCUSSION AND POSSIBLE DIRECTION/ACTION REGARDING FISCAL YEAR 2019/20 DRAFT BUDGET**

City Manager Garrabrant-Sierra thanked all for attending today's workshop and commented that she is pleased that this year's budget workshop is early, compared to last year's budget that was adopted later than normal. City Manager pointed out that this year's budget has an all new layout, but that we are still very tight on funds.

Finance Director Du led Council and staff through a lengthy discussion, and responded to the Council's questions and comments.

The following are budget changes and requests to the Fiscal Year 2019-20 Draft Budget:

- City Manager Garrabrant-Sierra requested a placeholder be added of \$10,000 to go to the Little Lake Fire Department from the Cannabis Excise Tax, to help with impacts to the department due to the new tax and more inspections.
- City Council inquired if we have a Franchise Agreement with Sonoma Clean Power. Staff will look into this.
- Revit-Ed Committee requested \$12,000 for wayfinding signs.
- Discussed possible increase in sales tax.
- Requested additional overtime for Dispatchers and Police Officers.
- Park Maintenance needs a revision for Utility Charges from \$1,800 to \$18,000, typing error.
- Airport Fund is to add \$1,500 to pay the county permit fee
- Gas Tax fund - Do not contribute \$100,000 from General Fund to Street Maintenance in Fiscal Year 2018-19. As a result of this, remove the Gas Tax SB1 fund \$100,000 from the Gas Tax Revenue.
- Half Cents Sales Tax Transportation Fund – increase expenditures \$96,545 for Creekside Road Project (\$33,545) and the 2019 Annual Stripping Project (\$60,000).

City Council will continue further budget discussion at the May 22<sup>nd</sup> Council meeting.

**3. ADJOURNMENT**

**Mayor Gonzalez declared the meeting adjourned at 5:20 p.m.**

  
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GERARDO (GERRY) GONZALEZ  
Mayor, City Council for the City of  
Willits

ATTEST:

  
\_\_\_\_\_  
CATHY MOORHEAD  
Deputy City Manager/City Clerk

*COUNCIL MEETING RECORDINGS: City Council meetings are video recorded and broadcast live on the 2<sup>nd</sup> and 4<sup>th</sup> Wednesday of each month on Public Access Channel 3 and rebroadcast on Saturday and Sunday at 5:00 p.m. on Government Channel 64. DVD's are available for check-out or may be purchased (with advance notice) for \$15.00 at City Hall.*