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**WILLITS CITY COUNCIL
MINUTES
WEDNESDAY, JANUARY 12, 2022**

Mayor Rodriguez called a regular meeting of the City Council to order at 6:30 p.m., via teleconference/video conference. The meeting was preceded by the pledge to the flag.

Roll Call: Councilmembers Madge Strong, Gerardo Gonzalez, Larry Stranske, Greta Kanne, and Mayor Saprina Rodriguez were present.

Also present were staff members: Brian Bender City Manager; Jim Lance, City Attorney; Dusty Duley, Community Development Director; Manuel Orozco, Finance Director; Scott Herman, Utilities Superintendent; Jeremy Ronco; and Delores Pedersen, Acting City Clerk.

Due to the provisions of the Governor's new Executive Order N-15-21 (Assembly Bill 361) which continues to suspend certain requirements of the Brown Act, and the Order of the Health Officer of the County of Mendocino to continue to impose/recommend measures to promote social distancing to minimize the spread of COVID-19, the City Council will be participating by tele/video conferencing.

2. Public Communications

None presented.

3. Public Matters

Madge Strong expressed her personal concerns regarding the insurrection at the US Capital.

4. Enactment of Ordinances

None presented.

5. Consent Calendar

The following item(s) are recommended for approval or denial, as follows:

- a. City Council Minutes:
 - i. August 23, 2021 – Special
 - ii. December 20, 2021 – Special
- b. Resolution (**No. 2022-01**) ratifying and extending for an additional 30-days, approval of continuing virtual City Council, Commission, and Committee meetings pursuant to AB 361.
- c. Resolution (**No. 2022-02**) changing of Authorized Signatures for the City of Willits Checking Account, Payroll Account, and Safe Deposit Box at Savings Bank of Mendocino County.
- d. Resolution (**No. 2022-03**) authorizing specific City staff to transfer funds between the Local Agency Investment Fund and Savings Bank of Mendocino County.
- e. Resolution (**No. 2022-04**) changing of authorized signors for the City of Willits trust and custody accounts held at US Bank.

Public Comment: None presented.

Presenting staff member: Project Manager Ronco

City Manager Bender and Public Works Director Herman thanked the Engineering Department for a job well done on this project and also the residents for their cooperation during this project.

Public Comment: None presented.

Moved by Gonzalez/Seconded by Strong and carried unanimously to adopt Resolution (No. 2022-07) accepting the construction of the Pavement Preservation Project (Project No. 2021-02), and authorize the City Manager to file the Notice of Completion.

10. Department Monthly Reports (SECOND MEETING OF EACH MONTH)

a. None presented.

No action taken.

11. City Council Announcements, Communications and Reports

a. Mayor's Appointments to City Committees, Boards & Agencies for 2022.

Public Comment: None presented.

The Mayor's Appointments were accepted by the City Council.

- Museum Advisory Board: met and Councilmember Kanne reported that the board is having difficulty reaching a quorum, have 2 open seats, Karen Mattson was promoted to Museum Director. Next meeting is in March.
- Mendocino Solid Waste Management Authority (MSWMA): has a regularly scheduled meeting on Thursday, January 20, 2022. Mendocycle Hazard Waste Day is January 22, 2022 in Willits.
- Economic Development & Financing Corporation (EDFC): has a regularly scheduled meeting Thursday, January 13, 2022. More Small Business loans to approve on the agenda.
- Mendocino County Transit Authority (MTA): - met and Mayor Rodriguez reported it was centered around staffing issues.

12. Good & Welfare

- Councilmember Strong expressed her concern for City Staff that have become ill with Covid. Wishes them well and a speedy recovery.
- Willits Sober Grad Committee: Councilmember Gonzalez reported that Sober Grad is selling tickets for a Pulled Pork Lunch on February 13, 2022.

Adjourned to Closed Session at 7:30 P.M.

13. Closed Session Notice

a. Pursuant to Government Code §54957 – Public Employee (Annual) Performance Evaluation – City Manager.

Council reconvened to open session at 8:23 p.m., with the following action to report from Closed Session:

Evaluation format was discussed, the actual evaluation will take place on February 9, 2022 in closed session.