



Memorandum

City Manager's Office

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Date: June 27, 2023
To: City Council
From: Brian P. Bender – City Manager
Subject: Addendum to June Revise Highlighting Actual Amounts

A Listing of Each Requested Budget Adjustment.

- CalPERS – Retirement Adjustment to cover costs throughout other Departments as needed.
 - Adjust 200.2003.1014.000 to cover the \$ 333.00 increase.
 - Adjust 265.2650.1014.000 to cover the \$ 470.00 increase.
 - Adjust 501.5013.1014.000 to cover the \$ 991.00 increase.
 - Adjust 213.2130.1014.000 to cover the \$ 1,490.00 increase.
 - Adjust 202.2011.1014.000 to cover the \$ 1,836.00 increase.
 - Adjust 202.2012.1014.000 to cover the \$ 2,377.00 increase.
 - Adjust 500.5001.1014.000 to cover the \$ 4,752.00 increase.
 - Adjust 201.2011.1014.000 to cover the \$ 5,327.00 increase.
 - Adjust 503.5031.1014.000 to cover the \$ 9,680.00 increase.
 - Adjust 501.5011.1014.000 to cover the \$ 11,050.00 increase.
 - Adjust 503.5030.1014.000 to cover the \$ 11,051.00 increase.
 - Adjust 201.2010.1014.000 to cover the \$ 11,747.00 increase.
 - Adjust 501.5010.1014.000 to cover the \$ 18,896.00 increase.

Amount: \$80,000.

- Prop 68 Sports Field Complex Improvements to adjust appropriations in account string 450.1050.4003.406 to include an increase for shade structure, bleachers, and bathroom repairs including an increase Federal grant revenue to cover increase in the amount of \$177,000.

Amount: \$177,000.

- Adjust Account String 100.1022.2044.000 to include an increase in the Police Department Vehicle Operations to include a purchase of five Police vehicles, one (1) 2015 Dodge Charger, two (2) 2021 Ford Explorers, one (1) 2021 Police Interceptor, and one (1) 2022 Ford Explorer Hybrid. Total Appropriation is \$130,500.

Amount: \$130,500.
- Adjust Rail Trail Project Budget in account string 400.4000.4003.007 to move encumbrances and current year costs and apply it to the FY 2023-24 for the total amount of \$1,257,427.

Amount: \$1,257,427.
- Adjust budget for Engineering contracts under account string 100.4012.2081.030 to allow for \$21,992.82 to stay in this year's budget by encumbrance and move the remaining encumbrances to FY 2023-24 to cover the increases in use of contracts expected in that year.

Amount: \$21,992.82.
- Increase appropriations for the Civic Plus Website & APEX Server Build under account string 100.1007.2081.000 in Police Department for whole citywide operations in the amount of \$45,000 for Server Build and \$7,000 for the website.

Amount: \$52,000.
- Adjust the budget to account for the movement of CDBG funds for the Covid-19 Relief to Small Businesses that will record the use of CDBG money from Fund 661 and Fund 662 and transfer that funding to a new fund, Fund 665, to facilitate the Business Loan Program within that fund. This will authorized the Finance Director to increase appropriations for a total of \$150,000 in Transfers from both Funds 661 and Fund 662, and allow Finance Director to increase appropriations for loans to businesses under the program not to exceed \$270,000.

Amount: \$150,000.
- Adjust Blosser Lane Project to utilize encumbrances under Account String 400.4000.4003.114 that was meant to carry over from prior fiscal year to cover remaining costs but did not, the amount not to exceed \$1,050,999.

Amount: \$1,050,999.
- Increase budget in Community Services under Account String 100.1010.2081.030 to allow the building of The Highway 20 Signage Project for the benefits of Downtown in the amount of \$10,000.

Amount: \$10,000.
- Increase Appropriation in the amount of \$70,000 under Account String 400.4000.4003.114 to allow the amendment of the Tall Tree Contract to Increase services for the West Mendocino.

Amount: \$70,000.