



111 E. COMMERCIAL STREET
WILLITS, CALIFORNIA 95490
(707) 459-4601 TEL
(707) 459-1562 FAX

CITY OF WILLITS

Code Enforcement Request Form

Our Mission Statement: “Preserve the character of the community, as well as the health and welfare of its Citizens. Serve the Citizens of the City by working with them to establish and maintain the City’s ordinances and state laws. Enrich the lives of our Citizens by careful planning for the future.”

Case #

Date:

Complainant:

Address:

Phone:

E-Mail:

Do you request that your identity be withheld? Yes No

Would you like to be informed of the outcome of this investigation? Yes No

Address of potential violation:

Property Owner:

Detailed description of complaint:

Date of inspection:

Has violation been reported before? Yes No

If yes, what was outcome of previous complaint?

Has Complainant contacted the individual(s) in question in an attempt to resolve conflict? Yes No

If so, what was the outcome?

Description of Contact:

Result:

Reported By:

Date:

Time:

If you request confidentiality the City will attempt to keep your identity confidential. However, if the City takes enforcement action, your attendance may be required as a witness in an enforcement hearing. If a request is made for public records of your complaint your identity will be removed prior to disclosure. However, your complaint is a record and this information may be subject to disclosure under the State Public Disclosure Act.
